

AGENDA
Irving City Council Regular Meeting
Thursday, September 7, 2017 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Organizational Service Announcements

Invocation

Pastor Robert Prince, Grace Pointe Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 60

CITY COUNCIL AGENDA

1 City Operations Update

- a. Convention Center Hotel
- b. Hurricane Harvey Evacuees Update
- c. Irving Music Factory Update

2 Public Hearing - Re-Enacting Chapter 56 Entitled "Curfew Hours for Minors" of the Code of Civil and Criminal Ordinances of the City of Irving, Texas, Providing for a Curfew for Persons Under the Age of Seventeen in the City of Irving

Administrative Comments

- 1. This item supports Strategic Goal No. 4: Safe and Secure City.

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

2. **Impact:** The reenactment of this ordinance, which has existed in Irving since 1994, will continue to enhance juvenile safety and reduce juvenile crime during the hours of the curfew.
3. The substance of the ordinance will remain the same as the current curfew ordinance. State statute requires renewal every three years, or the ordinance becomes void as a matter of law. The only changes from the previous ordinance will relate to statistical information in support of the curfew ordinance.
4. The juvenile curfew hours are from 12:01 a.m. through 6:00 a.m., Monday through Friday, and 1:00 a.m. through 6:00 a.m., Saturday and Sunday.
5. This is the first of two required hearings.

Recommendation

Input be taken under advisement.

3 Public Hearing - Public Hearing on the Proposed Tax Rate

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. This public hearing gives the Irving taxpayers an opportunity to comment on next year's proposed tax rate.
3. The Fiscal Year 2017-18 proposed tax rate is \$0.5941 per \$100 of value.
4. The notice of the hearing has been published in the Dallas Morning News.
5. Previous public input opportunities on the FY 2017-18 proposed budget and tax rate have been two public hearings in June 2017 and online input through the City's website.
6. The Fiscal Year 2017-18 tax rate is scheduled to be adopted on September 21, 2017.

Recommendation

Input be taken under advisement.

4 Public Hearing - Public Hearing on the 2017-18 City of Irving Fiscal Year Budget

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. This public hearing gives the Irving taxpayers an opportunity to comment on next year's proposed budget.
3. The notice of public hearing has been published in the Dallas Morning News.
4. Previous public input opportunities on the FY 2017-18 proposed budget and tax rate have included two public hearings in June 2017 and online input through the City's website.
5. The Fiscal Year 2017-18 budget is scheduled to be adopted on September 21, 2017.

Recommendation

Input be taken under advisement.

CONSENT AGENDA

5 Approving Work Session Agenda for Wednesday, August 09, 2017

6 Approving Regular Meeting Minutes for Thursday, August 10, 2017

7 Approving Budget Retreat Minutes for Wednesday, August 23, 2017

8 Resolution - Approving a Funds Sharing and Fiscal Agency Agreement Between the County of Dallas and the Cities of Dallas, Balch Springs, Carrollton, DeSoto, Duncanville, Garland, Grand Prairie, Irving, Lancaster, Mesquite and Richardson, Authorizing the City of Dallas to Serve as the Fiscal Agent to Administer and Distribute FY2017 Justice Assistance Grant (JAG) Funds through the Edward Byrne Memorial Justice Assistance Grant Program

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Objective No. 4.1: Safeguard public safety, security and health.
2. **Impact:** The Justice Assistance Grant (JAG) program provides funding to support a broad range of activities for the prevention and control of crime based on local needs and conditions.

3. The FY2017 JAG award to the City is \$38,790.00, less the 30% disparity settlement to Dallas County of \$11,637.00, and a 7% administrative fee of \$1,900.71, bringing the total grant award to the City of Irving at \$25,252.29. No matching funds are required.

Recommendation

The resolution be approved.

9 Resolution - Approving an Agreement with Dallas County Utility and Reclamation District (DCURD) for Access/Use of Property for the Illuminate Irving Domestic Violence Awareness Event

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Objective No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This agreement provides access to the Irving Police Department and Family Advocacy Center to hold the annual Illuminate Irving event commemorating victims and survivors of domestic violence. The event will be held on Dallas County Utility and Reclamation District (DCURD) property on the Mandalay Canal.
3. The Illuminate Irving event will be held on Tuesday, October 10, 2017, beginning at 5:30 pm. The lantern ceremony will begin promptly at 7:00 pm.
4. No funding is required.

Recommendation

The resolution be approved.

10 Resolution - Approving an Agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency (THSSAA) to Receive and Participate in the Fiscal Year 2017 Homeland Security Grant Program and Authorizing the Mayor to Execute Any Necessary Documents Related to the Grant for the Planning Enhancement Project

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.

2. **Impact:** This grant will allow the City of Irving to continue funding and implementing emergency management and homeland security projects that significantly improve local and regional terrorism prevention, preparedness, response, and recovery capabilities.
3. The City of Irving has been awarded a FY2017/18 Homeland Security Grant Program (HSGP) for a total of \$119,265.00 for the Urban Area Security Initiative (UASI).
4. The Planning Enhancement project pays 100% of the salary and benefits for the Emergency Management Planner position and GIS specialist for one year.
5. The grant is for the period of March 1, 2018, to February 28, 2019.
6. Pursuant to the conditions contained in the grant sub-recipient agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency, this is a reimbursement grant which reimburses 100% of allowable expenditures.

Recommendation

The resolution be approved.

11 Resolution - Approving an Agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency (THSSAA) to Receive and Participate in the Fiscal Year 2017 Homeland Security Grant Program and Authorizing the Mayor to Execute Any Necessary Documents Related to the Grant for the Ballistic Blanket Project

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This grant will allow the City of Irving to continue funding and implementing emergency management and homeland security projects that significantly improve local and regional terrorism prevention, preparedness, response, and recovery capabilities.
3. The City of Irving has been awarded a FY2017/18 Homeland Security Grant Program (HSGP) for a total of \$3,000.00 for the State Homeland Security Program (SHSP).
4. The Ballistic Blanket project includes one blanket which will be used by the Field Operations Bureau.
5. The grant is for the period of September 1, 2017, to August 31, 2018.

6. Pursuant to the conditions contained in the grant sub-recipient agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency, this is a reimbursement grant which reimburses 100% of allowable expenditures.

Recommendation

The resolution be approved.

12 Resolution - Approving an Agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency (THSSAA) to Receive and Participate in the Fiscal Year 2017 Homeland Security Grant Program and Authorizing the Mayor to Execute Any Necessary Documents Related to the Grant for the Night Vision Equipment Project

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This grant will allow the City of Irving to continue funding and implementing emergency management and homeland security projects that significantly improve local and regional terrorism prevention, preparedness, response, and recovery capabilities.
3. The City of Irving has been awarded a FY2017/18 Homeland Security Grant Program (HSGP) for a total of \$17,750.00 for the State Homeland Security Program (SHSP).
4. The Night Vision Equipment project includes five helmet night vision attachments, which will be used by the Police Department Tactical Team.
5. The grant is for the period of October 1, 2017, to September 30, 2018.
6. Pursuant to the conditions contained in the grant sub-recipient agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency, this is a reimbursement grant which reimburses 100% of allowable expenditures.

Recommendation

The resolution be approved.

13 Resolution - Approving an Agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency (THSSAA) to Receive and Participate in the Fiscal Year 2017 Homeland Security Grant Program and Authorizing the Mayor to Execute Any Necessary Documents Related to the Grant for the EOD Personal Radiation Detectors Project

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This grant will allow the City of Irving to continue funding and implementing emergency management and homeland security projects that significantly improve local and regional terrorism prevention, preparedness, response, and recovery capabilities.
3. The City of Irving has been awarded a FY2017/18 Homeland Security Grant Program (HSGP) for a total of \$123,660.00 for the State Homeland Security Program (SHSP).
4. The EOD Personal Radiation Detectors project includes personal radiation detectors, which will be used by ten FBI accredited Regional Agency Explosive Ordinance Detection (EOD) teams.
5. The grant is for the period of October 1, 2017, to September 30, 2018.
6. Pursuant to the conditions contained in the grant sub-recipient agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency, this is a reimbursement grant which reimburses 100% of allowable expenditures.

Recommendation

The resolution be approved.

14 Resolution - Approving an Agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency (THSSAA) to Receive and Participate in the Fiscal Year 2017 Homeland Security Grant Program and Authorizing the Mayor to Execute Any Necessary Documents Related to the Grant for the 3D Laser Scanner Project

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.

2. **Impact:** This grant will allow the City of Irving to continue funding and implementing emergency management and homeland security projects that significantly improve local and regional terrorism prevention, preparedness, response, and recovery capabilities.
3. The City of Irving has been awarded a FY2017/18 Homeland Security Grant Program (HSGP) for a total of \$14,357.83 for the Urban Area Security Initiative (UASI).
4. The 3D Laser Scanner project includes one laser scanner, which will be used by Crime Scene investigators.
5. The grant is for the period of October 1, 2017, to September 30, 2018.
6. Pursuant to the conditions contained in the grant sub-recipient agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency, this is a reimbursement grant which reimburses 100% of allowable expenditures.

Recommendation

The resolution be approved.

15 Resolution - Approving an Agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency (THSSAA) to Receive and Participate in the Fiscal Year 2017 Homeland Security Grant Program and Authorizing the Mayor to Execute Any Necessary Documents Related to the Grant for the IFD Training Project

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This grant will allow the City of Irving to continue funding and implementing emergency management and homeland security projects that significantly improve local and regional terrorism prevention, preparedness, response, and recovery capabilities.
3. The City of Irving has been awarded a FY2017/18 Homeland Security Grant Program (HSGP) for a total of \$18,040.00 for the Urban Area Security Initiative (UASI).
4. The Fire Department Specialized Training project will provide the Irving Fire Department updated Urban Search and Rescue training.
5. The grant is for the period of September 1, 2017, to August 31, 2018.

6. Pursuant to the conditions contained in the grant sub-recipient agreement with the Office of the Governor (Texas)/Texas Homeland Security State Administrative Agency, this is a reimbursement grant which reimburses 100% of allowable expenditures.

Recommendation

The resolution be approved.

16 Resolution - Approving a Memorandum of Understanding Between the City of Irving and the State of Texas through the Texas Department of Public Safety, Texas Division of Emergency Management, and Texas Emergency Management Assistance Team Member for Participation in Activities in Conjunction with Designation of a State or Federal Declaration of Disaster

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This Memorandum of Understanding (MOU) is entered by and between the State of Texas through the Texas Department of Public Safety (DPS), Texas Division of Emergency Management (TDEM), the Texas Emergency Management Assistance Team (TEMAT), and the City of Irving.
3. Participating in this MOU allows the Irving Police Department to mobilize members to deploy to a designated incident or event site, as well as participate in training or exercised performed at the direction of TEMAT.
4. This MOU allows the City of Irving to have salary reimbursed by the State of Texas for the participation of each activated TEMAT member during a designated incident or event, and may also reimburse a portion of fringe benefits of the TEMAT member during the period of activation.
5. This item requires no funding.

Recommendation

The resolution be approved.

17 Resolution - Approving an Interlocal Agreement Renewal with Dallas County Hospital District D/B/A Parkland Health & Hospital System in an Amount Not to Exceed \$183,899.03 for BioTel System Services from October 1, 2017 through September 30, 2019

Administrative Comments

1. This item is recommended by the Fire Department. It supports Strategic Objective 4.1 – Safeguard public safety, security and health.
2. **Impact:** This Interlocal Agreement Renewal allows for continuous 24 hour access to online medical control by physicians at Parkland Hospital, for paramedics who need to consult for treatment options for patients requiring emergency medical services.
3. This item renews an Interlocal Agreement with the Dallas County Hospital District d/b/a Parkland Health & Hospital System (Parkland) to receive BioTel System Services in an amount not to exceed \$91,563.03 for Fiscal Year 2017-18 and an amount not to exceed \$92,336.00 for Fiscal Year 2018-19.
4. This agreement meets competitive bid requirements with the State of Texas statutes, rules, policies, and procedures.
5. Funding in the amount of \$91,563.03 is available in the Fire Department budget within the General Fund, subject to budget appropriation for FY 17-18.

Recommendation

The resolution be approved.

18 Resolution - Approving Amendment to Agreement Between City of Irving, Texas, Tax Increment Reinvestment Zone No. 1, and Water Street O'Connor LP Changing the Termination Date to June 30, 2018

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this amendment will change the termination date of the Water Street TIF agreement approved in 2013 from October 15, 2017 to June 30, 2018. The change will also move any reimbursement for this agreement behind the \$44 million Ark commitment.
3. The Tax Increment Reinvestment Zone No. 1 (TIF 1) reimbursement agreement with Water Street was approved in 2013 in an amount not to exceed \$6,500,000. A second TIF 1 reimbursement agreement with Water Street was approved in 2014 in an amount not to exceed \$7,895,000.

4. The agreement approved in 2013 provided a term of four years to complete the project. The four year deadline is October 15, 2017.
5. Representatives of Water Street O'Connor LP (Gables Residential) are not confident the October 15, 2017 can be achieved. They have requested the 2013 TIF 1 reimbursement agreement be amended to change the completion deadline to June 30, 2018. This is the same deadline as the TIF 1 agreement approved in 2014.
6. The scope of the project is not effected by the amendment and the Water Street project is progressing toward completion. Staff supports the amendment.
7. The amendment will move any reimbursement associated with this agreement behind the Ark commitment of \$44,000,000.
8. The TIF 1 Board of Directors approved the amendment at their August 15, 2017 meeting.

Recommendation

The resolution be approved.

19 Resolution - Approving the Amended City of Irving Investment Policy

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** The approval of the investment policy will be in accordance with state law and allow staff to continue to safely maximize earnings for the City.
3. **This item was presented to the Audit & Finance Committee on August 7, 2017.**
4. State law and the City of Irving Investment Policy require annual review by the City Council.
5. The last Council review was on August 4, 2016.
6. In accordance with state law, a listing of authorized brokers and investment training providers has been provided to Council.
7. The proposed amendments are due to changes in the Public Funds Investment Act as passed by this year's state legislative session.
8. Proposed amendments to Article VII: Authorized Financial Dealers and Institutions are due to HB 1701 which no longer requires brokers to complete a policy certification form. Although the form is no longer legally required, we will continue providing a copy of our investment policy to each broker doing business or wanting to do business with the City.

9. Proposed amendments to Article VIII: Authorized Investments section VIII.8 Money Market Mutual Funds are due to HB 1003. The 90-day weighted average maturity limit and \$1 net asset value requirement for money market mutual funds was removed and replaced with compliance with SEC Rule 2a-7 which has more stringent requirements.

Recommendation

The resolution be approved.

20 Resolution - Awarding a Contract to DENCO, CS Corporation in the Amount of \$2,505,438.47 for the Campion Trail MacArthur Extension Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 4.5 – Implement enhancements to cultural and recreational facilities.
2. **Impact:** This trail project will add 2 miles of trail in the northern section of Campion Trails. This will provide a continuous 9.17 miles of trail for the citizens of Irving to use which will also include .67 miles of trail in the City of Coppell.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017. This item has also been presented to the Parks and Recreation Advisory Board on June 12, 2017 and to the Green Advisory Board on October 5, 2016.**
4. The project is funded through a \$2.5 million dollar grant from the Dallas County Trail and Preserve Program. With this project, it would bring the total of 10.32 miles of trail built through this program.
5. The work to be performed under this contract consists of installing 14,093 linear feet of 5" thick reinforced 12' wide concrete trail, a 300 linear foot reinforced concrete pedestrian bridge, railing, retaining walls, grading and architectural pavement.
6. Bids were received from 10 bidders. DENCO, CS Corporation, submitted the lowest responsive responsible base bid of \$2,477,313.47. This is (1%) below the project estimate.
7. Along with the base bid, staff recommends award of the following Alternate Bid items for a total combined award of \$2,505,438.47:

Alternate Bid Items:		
Alternate # A-3	monument brick wall (trailhead of City of Coppell)	\$ 9,750.00
Alternate # A-4	foundation (trailhead of City of Coppell)	\$ 5,000.00
Alternate # A-6	(3) benches and trash receptacles	\$ 9,000.00
Alternate # A-7	masonry kiosk	\$ 4,375.00
	Total	\$28,125.00

8. Minority- and/or Women-owned Business (M/WBE) participation in this award is 28%.
9. Funding in the amount of \$2,496,438.47 is available within the Non-Bond CIP Fund and funding in the amount of \$9,000.00 is available within the Park Improvement Bond Fund.

Recommendation

The resolution be approved.

21 Resolution - Approving Various Permit and Other Fees Relating to the Installation of Wireless Network Equipment

Administrative Comments

1. This item is recommended by the Capital Improvements Program Department.
2. **Impact:** Authorization of the proposed permit and other fees will allow the city to recover costs associated with permitting wireless network equipment within city right of ways.
3. Chapter 284 of the Texas Local Government Code authorizes various fees for wireless network equipment.
4. The permit and fees are related to the new small cell installations allowed under Chapter 284 which was established by Texas Senate Bill 1004 (SB 1004) which took effect on September 1, 2017.
5. This item is related to the revisions to the Right of Way Management Ordinance 2017-9964, approved on August 10, 2017, and will establish the fees related to the permits for installations under Chapter 284.

Recommendation

The resolution be approved.

22 Resolution - Approving Addendum A to the Maintenance Agreement Between the City of Irving and ThyssenKrupp Elevator Corporation, in the Total Estimated Annual Amount of \$26,280.00 for Service and Maintenance of City Facility Elevators, utilizing The Cooperative Purchasing Network (TCPN) which is sponsored by the Region IV Education Service Center

Administrative Comments

1. This item is recommended by the Building and Equipment Services Department – Facilities Maintenance Division.
2. **Impact:** Utilization of services provided under this agreement ensures proper operation and provides adequate repair and maintenance of elevators in City buildings.
3. Effective November 1, 2017, this addendum will provide service, maintenance and as-needed repair services for the following facilities: Valley View Municipal Center, Irving Arts Center, Criminal Justice Center, Family Advocacy Center and the Human Services Building.
4. These locations were previously serviced under a contract with Schindler elevator Corporation. The Schindler contract expires October 31, 2017 and will not be renewed.
5. The original agreement with ThyssenKrupp was passed on October 13, 2016 with RES-2016-391 in the original amount not to exceed \$180,000 for a three-year period. This contract expires on October 31, 2019.
6. Funding for Fiscal Years 2017-18 and 2018-19 will be available in the Building and Equipment Services – Building Maintenance budget within the General Fund subject to budget appropriation.

Vendor	Addendum A Contract Term	Total Estimated Expenditure	Fiscal Year(s)
ThyssenKrupp Elevator Corporation	11/01/17 - 10/31/19	\$24,090.00	2017-18
		\$26,280.00	2018-19
		\$ 2,190.00	2019-20
TOTAL		\$52,560.00	

Recommendation

The resolution be approved.

23 Resolution - Approving an Agreement Between the City of Irving and the Greater Irving-Las Colinas Chamber of Commerce to Provide Economic Development Services from October 1, 2017 through September 30, 2022, and Authorizing FY2017-2018 Funding in the Amount of \$2,491,000.00

Administrative Comments

1. This item is recommended by the Economic Development Department.
2. **Impact:** This resolution approves an agreement with the Greater Irving-Las Colinas Chamber of Commerce for economic development services to support a vibrant economy and business growth in Irving for a period of five years from October 1, 2017 through September 30, 2022, and approves annual funding for FY2017-18.
3. **This item was discussed at the Irving City Council Planning and Development Council Subcommittee on February 2, March 2, April 6, May 4, June 8 and July 6, 2017, and at the Irving City Council Work Session on August 9, 2017.**
4. The City contracts with the Greater Irving-Las Colinas Chamber of Commerce for services related to business recruitment, business retention and expansion, site selection, marketing and advertising and small business support services.
5. The agreement provides a base fee in the annual amount of \$1,955,000.00 for economic development services and \$10,000.00 annually for print services.
6. In consideration for performance of additional economic development and marketing services for business recruitment and retention/expansion from October 1, 2017 through March 1, 2019, the City will pay a one-time payment in the amount of \$426,000.00 that is payable in February 2018.
7. An additional \$100,000 is being designated "Committed Fund Balance" to fund the termination fee, in the event City terminates the agreement after March 31 of any year.
8. Economic development results are reported to the City Council on a quarterly basis.
9. The specific work plan and fees for services are determined annually. Additional information will be provided at the work session.
10. Funding in the amount of \$2,391,000.00 for FY2017-18 and \$100,000 termination fee is available in the Economic Development budget within the Economic Development Fund.

Recommendation

The resolution be approved.

24 Resolution - Approving an Agreement Between the City of Irving, Texas and the Greater Irving-Las Colinas Chamber of Commerce to Provide International Affairs/Sister Cities Services from October 1, 2017 through September 30, 2022, and Authorizing FY2017-2018 Funding in the Amount of \$164,800.00

Administrative Comments

1. This item is recommended by the Economic Development Department
2. **Impact:** This resolution approves a contract with the Greater Irving-Las Colinas Chamber of Commerce for the International Affairs/Sister Cities Services Contract for a period of five years from October 1, 2017 through September 30, 2022, and approves annual funding for FY2017-18.
3. **This item was discussed at the Irving City Council Budget Retreat on August 23, 2017.**
4. The Greater Irving-Las Colinas Chamber of Commerce will carry out a program of exchanges between the City and its participating sister cities, which are focused on business, but may also be cultural, artistic, educational, economic, community, and/or other appropriate forms of exchanges, in keeping with the purpose of the worldwide sister cities program.
5. Funding in the amount of \$164,800.00 for FY2017-18 is available in the Economic Development budget within the Economic Development Fund.

Recommendation

The resolution be approved.

25 Resolution - Amending Resolution 2017-258 Approving Local Project Advance Funding Agreement (LPAFA) with Texas Department of Transportation (TxDOT) for Construction of State Highway 114 Crossroads Signature Bridge Enhancements Project

Administrative Comments

1. This item is recommended by the Economic Development Department.
2. **Impact:** This revision will clarify language in the previously approved resolution to allow TxDOT to move forward with the Signature Bridge Project.
3. **The Local Project Advance Funding Agreement (LPAFA) was approved July 6, 2017, after being presented to the Irving City Council Planning and Development Council Subcommittee on March 2, 2017, and at the City Council Budget Workshop on May 25, 2017.**

4. Irving Resolution 2017-258 approved the LPAFA with TxDOT and contained language that TXDOT has asked to be revised. The new language removes a “not to exceed” clause from the resolution as well as other descriptive language deemed superfluous.
5. The approved LPAFA contains provisions to allow the City to approve any change orders that impact the City’s financial commitment to the project. Change orders, along with any associated funding request, would be reviewed and approved by the City prior to implementation.

Recommendation

The resolution be approved.

26 Resolution - Approving an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) in the Amount of \$14,145.00 to Provide 2017 Digital Orthophotography and LiDAR

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** Purchasing the 2017 digital orthophotography and LiDAR will replace outdated aerial imagery and LiDAR used extensively by several city departments. Updates are essential to show the latest development on the ground to generate maps used for economic development, presentations, investigations, researching, operations and project design.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. These digital orthophotography and LiDAR are heavily used in the CIP planning and design process for water, sewer drainage and street projects. It provides elevation and location information related to features such as sidewalks, buildings, parking lots, driveways, fences, lakes, streams, and tree canopy that are factored into engineering decisions.
5. These digital orthophotography and LiDAR also provide field employees a better spatial reference when trying to locate city assets that may be difficult to see or find.
6. The total cost for the 2017 is \$14,145.00 and the breakdown is as follows.

Municipal Drainage Utility Fund: \$7,072.50 (50%)

Water and Sewer System Fund: \$7,072.50 (50%)

7. Funding in the amount of \$14,145.00 is available within the Water and Sewer System Fund and the Municipal Drainage Utility Fund.

Recommendation

The resolution be approved.

27 Resolution - Approving an Interlocal Agency Agreement Between the City of Irving and the Trinity River Authority (TRA) in the Estimated Annual Amount of \$75,000.00 to Provide Water and Stormwater Laboratory Analysis Services to Meet Federal and State Requirements for the City of Irving, Texas

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This contract benefits the City of Irving residents by performing laboratory analysis of the City’s water and stormwater to verify that it meets and exceeds state and federal requirements.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. The City is required by federal and state law to routinely sample and perform laboratory analysis of the potable water and stormwater within the city. The Trinity River Authority (TRA) has one of the few laboratories in our area certified by the state to perform all of the required tests.
5. TRA has provided excellent service to Irving and many other cities for over 20 years. TRA is conveniently located in Grand Prairie, which minimizes our staff time required for daily deliveries. They also test and provide results quickly and will work weekends, as needed, to meet the City’s needs.
6. Funding in the amount of \$50,000.00 is available in the Water Utilities budget within the Water and Sewer System Fund and \$25,000.00 is available in the Municipal Drainage Utility Fund.

Recommendation

The resolution be approved.

28 Resolution - Renewing the Contract with Dataprose, LLC in an Annual Amount of \$255,432.00 for Utility Bill Printing, Mailing and Offset Printing Services through an Interlocal Purchasing Agreement with the City of Allen

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic Objective 1.1 – Contain costs and increase operational efficiency.
2. **Impact:** The contract between the City of Irving and DataProse, LLC for utilization of a City of Allen contract #2014-5-225 for utility bill printing, mailing, and offset printing services allows the city to procure these services under the best possible terms and conditions.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. Water Utilities has been very pleased with the services DataProse has provided. It is recommended that spending be renewed for a one-year term in the amount of \$255,432.00.
5. The original contract was awarded on July 2, 2015 for a 15-month term with implementation of services to commence on Oct 1, 2015 and end on September 30, 2016.
6. Prior to outsourcing, city staff printed, folded, and stuffed bill statements into envelopes with a bill sorter in the Print Shop that was twelve years old and had no parts available for repairs.
7. A Vendor/Member contract between the City of Irving and DataProse, LLC, was approved on July 2, 2015 by Resolution 2015-227 for spending in the annual amount of \$255,432.00. This contract supports utilization of the City of Allen Interlocal Agreement, Contract #2014-5-225 Utility Bill Printing, Mailing, and Offset Printing Services which expires on January 9, 2019.
8. Funding is available in the Water Utilities Department budget within the Water and Sewer System Fund subject to budget appropriation for Fiscal Year 2017-18.

Recommendation

The resolution be approved.

29 Resolution - Approving Agreement with Simpleview, Inc. for Services and Web-Based Applications Including Industry-Specific Customer Relationship Management System (CRM) and Content Management System (CMS) Plus Training, in the Average Annual Estimated Amount of \$287,704

Administrative Comments

1. This item is recommended by the Irving Convention & Visitors Bureau and supports Strategic Goal No. 3: Vibrant Economy.
2. **Impact:** The agreement will enable the Irving Convention and Visitors Bureau to redesign our website, as well as to better enhance the promotion of tourism and the convention and hotel industry through their industry-specific Customer Relationship Management system (CRM) and Content Management System (CMS).
3. In the same way that many city systems interact through Banner, many of the ICVB functions are run on, or integrated with, the Simpleview system which influences most of what we do and how we do it. Besides being our client database, the CRM allows us to communicate leads from clients to our hotel partners, powers our e-blasts, is the source of information for our bid books, and processes our event registrations. The CMS portion allows us to control many aspects of our websites including imagery, updating links and pages, tracking our web traffic, enhancing our search engine marketing, and works seamlessly with the CRM to provide informational listings for restaurants, hotels, attractions, etc. to visitors viewing our websites and has the functionality that allows viewers to book accommodations without having to leave our website.
4. Simpleview has been the CRM and CMS provider for the ICVB for several years now, and the ICVB has utilized stand-alone pieces of its other services, as well as those of other providers, as individual add-ons to its websites. Simpleview's capacities continually expanded through the ongoing acquisition of supplemental services and development of others, and they continue to be the dominant provider in the CVB landscape. By continuing to integrate all of Simpleview's resources into our websites, the ICVB is better positioned to capitalize on the constantly changing landscape that is internet-based marketing and communications.
5. Simpleview will program, host and maintain the integrated CMS (content management system) and CRM (customer relationship management) system, provide integrated Search Engine Marketing (SEM) services, and other services and applications useful in the design, programming and maintenance of CMS and CRM as outlined in the attached agreement.
6. The agreement establishes a two-year contract for the continuation of providing systems (CMS/CRM) and services (SEO/SEM), and web-based applications.
7. Contracted costs include anticipated training and reimbursable expenses in an amount not to exceed \$40,000 for the two-year period.

8. Funding for Fiscal Years 2017-18 and 2018-19 is subject to budget appropriation in the ICVB General Fund.
9. Because this contract runs from October 2017 through September 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the contract total amount is not exceeded.

Vendor	Contract Term	Total Estimated Expenditure	Fiscal Year(s)
Simpleview, Inc.	10/1/17 – 9/30/19	\$305,404.00	2017-18
		\$270,004.00	2018-19
TOTAL		\$575,408.00	

Recommendation

The resolution be approved.

Bids & Purchasing Items

Items 30 - 43

30 Resolution - Renewing the Contract with URT Texas, Inc., for Wrecker Service and Auto Pound Operations

Administrative Comments

1. This item is recommended by the Police Department.
2. **Impact:** Wrecker service is a critical public safety service which enhances the safety and efficiency of our roadways by promptly removing wrecked or disabled vehicles. It also helps improve the visual impression of the city by keeping wrecked and abandoned vehicles off of streets and out of neighborhoods.
3. Revenue to the city is accrued per vehicle from storage fees of \$20.00 (standard) and \$35.00 (all others) per day and notification fees of \$50.00 when applicable.
4. The vendor receives all towing fees as follows: \$145.00 flat rate for basic tows, \$175.00 hourly rate for medium tows, \$250.00 hourly rate for heavy tows, \$150.00 hourly rate for trailers less than 10,000 lbs. gross vehicle weight and \$175.00 hourly rate for trailers greater than 10,000 lbs. gross vehicle weight.
5. All fees are collected by the contractor who submits a check to the city with towing charges and impound fees deducted. The check is accompanied by a report which itemizes and categorizes all receipts by type of service.

- This renewal establishes the continuation of an annual contract for wrecker service and auto pound operation. The original contract was awarded through a Request for Proposals process to the vendor scoring the highest points based upon established evaluation criteria. The current contract expires September 30, 2017 and revenue received to date has been \$235,538.00. This is the first of two, two-year renewal options.

Recommendation

The resolution be approved.

31 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Red the Uniform Tailor in the Total Estimated Amount of \$150,000.00 for As-Needed Purchases of Fire Department Uniforms through an Interlocal Agreement with the City of Frisco

Administrative Comments

- This item is recommended by the Fire Department and the Financial Services Department – Purchasing Division.
- Impact:** Establishment of a Vendor/Member contract between the City of Irving and Red the Uniform Tailor for utilization of City of Frisco Contract #1405-067 which expires August 4, 2018 will allow the city to purchase fire department uniforms and related items under the best possible terms and conditions for the city.
- Approval of this contract supports as-needed purchases of polo shirts, jackets, trousers, and other miscellaneous items.
- Funding is available in the Fire Department budget within the General Fund.
- Because this annual contract runs from September 2017 through August 2018, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Amount	Fiscal Year(s)
Red the Uniform Tailor	9/8/17 – 8/4/18	\$ 10,000.00	2016-17
		\$140,000.00	2017-18
TOTAL		\$150,000.00	

Recommendation

The resolution be approved.

32 Resolution - Renewing the Professional Services Agreement with Haston Associates, Inc., in the Total Estimated Amount of \$286,554.00 for Compliance Monitoring for the Hunter Ferrell Landfill

Administrative Comments

1. This item is recommended by the Solid Waste Services Department.
2. **Impact:** This annual contract will ensure that sampling, testing, and reporting services are performed in compliance with TCEQ requirements.
3. Each year, a number of sampling, testing, and reporting services must be done in order for the landfill operations to maintain compliance with the permit requirements as mandated by state and federal regulations. This contract also provides an electrical resistivity survey and remedial planning and testing of gas systems, if needed, and analysis of the landfill leachate.
4. This renewal establishes the continuation of an annual contract to provide compliance monitoring services. The original contract was awarded as the result of a negotiated agreement with the vendor receiving the highest evaluation criteria score through a Request for Qualifications process. The current contract expires on September 30, 2017. This is the second of five one-year renewal options.
5. Funding for Fiscal Year 2017-18 is subject to budget appropriation in the Solid Waste Enterprise Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Haston Associates, Inc.	10/1/17 – 9/30/18	\$286,554.00	2017-18
TOTAL NOT TO EXCEED AMOUNT		\$286,554.00	

Recommendation

The resolution be approved.

33 Resolution - Renewing the Annual Contract with Epicenter Productions, LLC, in an Amount Not to Exceed \$103,000.00 for Stage, Sound, Lighting, Video and Special Effects Production for City of Irving Special Events

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Stage, sound, lighting, video and special effects production services are needed at citywide special events to provide music and visual entertainment.

3. This renewal establishes the continuation of an annual contract to provide special events production services. The current contract expires on September 30, 2017. This is the first of two one-year renewal options.
4. Funding for Fiscal Year 2017-18 is subject to budget appropriation in the Parks and Recreation Department budget within the General and Miscellaneous Special Revenue Funds.

Vendor	Contract Term	Amount Not To Exceed	Fiscal Year
Epicenter Productions, LLC	10/1/17 – 9/30/18	\$103,000.00	2017-18

Recommendation

The resolution be approved.

34 Resolution - Renewing the Two-Year Contract with the Texas Municipal League Intergovernmental Risk Pool (TML-IRP) and McGriff, Seibels and Williams (MSW) for Property and Casualty Insurance Coverage and Services in the Total Estimated Annual Amount of \$1,060,224.00

Administrative Comments

1. This item is recommended by the Human Resources Department.
2. **Impact:** Property and Casualty insurance coverage mitigates the City’s exposure to loss. This contract is for property insurance coverage, liability insurance excess of the City’s self-insured retention, and risk management services as needed (i.e. actuarial studies, Texas Department of Insurance compliance needs, etc.), special event liability and cancellation coverage, and cyber liability coverage.
3. While each vendor has agreed to maintain their current pricing for services as originally proposed to the city, premiums for this renewal period have increased due to the following: an increase in the overall value of the city’s auto fleet of \$2.2 million, inclusive of the addition of five fire apparatus which accounts for \$16,000 in additional premiums on their own; the addition of Fire Station 12, the Irving/Grand Prairie Fire Training Center, and the Hunter Ferrell Landfill administrative office and scale house, generating approximately \$9,000 in additional premiums; an industry rate increase due to the catastrophic losses as a result of the statewide 2015 flooding and 2016 hail events; and an anticipated 5% industry rate increase for cyber liability coverage.

4. This renewal establishes the continuation of a contract to provide property and casualty insurance coverage and services. The original contract was awarded through a Request for Proposals process to the vendors scoring the highest points based upon established evaluation criteria. The current contract expires on September 30, 2017. This is the second and final two-year renewal option.
5. Funding for Fiscal Years 2017-18 and 2018-19 is subject to budget appropriation in the Property & Casualty Self-Insurance Fund.

Vendor	Group	Contract Term	FY 2017-18 Estimated Amount	FY 2018-19 Estimated Amount	Total Estimated Amount
TML-IRP	Property Insurance Coverage	10/1/17 – 9/30/19	\$ 540,806.00	\$ 540,806.00	\$1,081,612.00
MSW	Excess Liability, Special Event, and Cyber Liability Insurance Coverage		\$ 474,418.00	\$ 474,418.00	\$ 948,836.00
	Risk Management Services		\$ 45,000.00	\$ 45,000.00	\$ 90,000.00
TOTAL			\$1,060,224.00	\$1,060,224.00	\$2,120,448.00

Recommendation

The resolution be approved.

35 Resolution - Renewing the Annual Contract with Earth Haulers, Inc., in the Total Estimated Amount of \$287,850.00 for Road Maintenance Materials

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department – Streets Division and the Water Utilities Department.
2. **Impact:** These items are used by the Streets Division in order to perform street repairs, and by Water Utilities for pipeline backfill and embedment necessary when making water and sewer main repairs.
3. **This item will be presented to the Transportation and Natural Resource Committee on September 6, 2017.**
4. This renewal establishes an annual contract for the continuation of providing the following road and pipeline maintenance materials: Item 1 – top soil, Item 2 – cushion sand, and Item 3 – standard crushed stone on an as-needed basis. The original contract was awarded on the basis of competitive bids. The current contract expires September 30, 2017. This is the first of two one-year renewal options.

5. Funding for Fiscal Year 2017-18 is subject to budget appropriation in the Traffic & Transportation Department budget within the General Fund and the Water and Sewer System Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Earth Haulers, Inc.	10/1/17 – 9/30/18	\$287,850.00	2017-18
TOTAL		\$287,850.00	

Recommendation

The resolution be approved.

36 Resolution - Approving a Purchase Agreement between the City of Irving and Dell Marketing, L.P., for the As-Needed Purchase of Computer Equipment, Servers and Related Services in an Amount not to Exceed \$242,500.00 through the State of Texas Department of Information Resources (DIR) Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Information Technology Department, the Irving Convention and Visitor’s Bureau, and the Financial Services Department – Purchasing Division.
2. **Impact:** Replacing computers and server equipment on an annual basis upgrades hardware to include greater capabilities and resources required for running newer software programs with more demanding needs. New computers also allow employees and citizens to work more efficiently by reducing the amount of time it takes to perform computer based tasks as well as reducing the number of maintenance and service calls performed on older machines which typically require more maintenance, thereby eliminating unscheduled service outages.
3. The attached Purchase Agreement between the City of Irving and Dell Marketing, L.P. for utilization of Department of Information Resources Contract #DIR-SDD-1951 is necessary due to the extension of the DIR contract through January 10, 2018. The agreement will allow the city to procure computer equipment and servers under the best possible terms and conditions for the city.

4. The attached quotes represent replacement of network servers and appliances critical to IT infrastructure and requests from departments for additional equipment. The additional amount requested for this fiscal year and the \$107,500.00 identified for Fiscal Year 2017-18 is being requested in anticipation of equipment requests from departments that are not part of the scheduled computer replacements.
5. Funding for Fiscal Year 2016-17 is available in the Computer Replacement Fund and in various departmental budgets within various funds, while funding for Fiscal Year 2017-18 is subject to budget appropriation.
6. Because this contract runs from September 2017 through January 2018 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that fiscal year's additional purchases and the contract total amount is not exceeded.

Vendor	Contract Term	Total Estimated Expenditure	Fiscal Year
Dell Marketing, L.P.	9/8/17 – 1/10/18	\$135,000.00	2016-17
		\$107,500.00	2017-18
TOTAL AMOUNT NOT TO EXCEED		\$242,500.00	

Recommendation

The resolution be approved.

37 Resolution - Approving Additional Spending in the Amount of \$5000 and Renewing the Contract with Tucker & Associates, LLC, for Public Relations/Media Agency Representation for the Irving Convention & Visitors Bureau for a Two Year Term in the Total Estimated Amount of \$109,640.00

Administrative Comments

1. This item is recommended by the Irving Convention & Visitors Bureau (ICVB).
2. **Impact:** Public relations and media representation services directly enhance the efforts of the ICVB to promote the City as a destination for visitors, conventions and meetings.
3. Current data shows that the average retainer fee charged for specialty public relations agency services ranges from \$2,000-5,000 according to multiple public relations industry sources. With the Tucker & Associates rate maintaining at \$4,000 per month, we continue to receive not only quality work but clearly a best value.

4. As part of its ongoing process and efficiency reviews, the ICVB has identified the amount of staff time and resources it would require to accomplish the deliverables we seek from an agency. It would require hiring a full-time staff member with a minimum of ten years of public relations experience and strong connections to the national media market, plus soliciting part-time representation in New York City. The added salary obligation in addition to the need to still retain New York City representation would be significantly higher than outsourcing this service to a public relations agency.
5. Due to additional reimbursable expenses incurred in order for the ICVB to stay aggressive within its industry during the 2016-17 portion of the current contract term, an increase in expenditures has been required. Staff anticipates an additional \$5,000.00 is required for the remainder of the current contract term, resulting in a contract value of \$104,640 for the two-year term.
6. This renewal establishes the continuation of a contract to provide public relations/media representation for the ICVB. The current contract expires September 30, 2017. This the second and final of two, two-year renewals.
7. The renewal amount for this contract as shown below includes an increase of \$5,000.00 per year to accommodate the performance of additional projects on an as-needed basis, resulting in a two-year contract value of \$109,640.00 for the period of October 1, 2017 through September 30, 2019.
8. Funding in the amount of \$109,640.00 for this two-year contract will be available in the ICVB budget within the ICVB General Fund subject to budget appropriation in Fiscal Years 2017-18 and 2018-19.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Tucker Associates	10/1/17 – 9/30/19	\$54,820.00	2017-18
		\$54,820.00	2018-19
TOTAL		\$109,640.00	

Recommendation

The resolution be approved.

38 Resolution - Approving Additional Spending in the Amount of \$200,000.00 and Renewing the Contract with Maloney Strategic Communications, Inc., for Advertising Agency Representation for the Irving Convention & Visitors Bureau for a Two Year Term in the Total Estimated Amount of \$1,000,000.00

Administrative Comments

1. This item is recommended by the Irving Convention & Visitors Bureau (ICVB).
2. **Impact:** Advertising agency services directly enhance the efforts of the ICVB to promote the City as a destination for visitors, conventions and meetings.
3. Current data shows that the average “blended rate” for advertising agency services is between \$100-200 per hour, according to multiple advertising industry sources. With the Maloney Strategic Communications, Inc. (MSC) rate maintaining at \$80 per hour, the City continues to receive not only quality work but clearly a best value.
4. As part of the ongoing process and efficiency reviews, the ICVB is able to achieve a savings of approximately \$400,000.00 annually by utilizing an advertising agency for select projects. In addition to direct project cost savings achieved by MSC’s negotiating power because of its vendor relationships, the ICVB is also able to access considerably more “human” resources to accomplish a wide range of projects.
5. Due to the nature of the industry, and the frequency with which projects with long lead times cross fiscal years, balances for purchase orders associated with this contract have routinely been encumbered.
6. During the 2016-17 portion of the current contract term, to complete a number of large scale projects that crossed fiscal years, an increase in expenditures has been necessary, although no additional funding is required due to encumbrances. Staff anticipates an additional \$200,000.00 is required for the remainder of the current contract term, resulting in a total two-year contract value of \$1,000,000.00.
7. In addition, renewal of this contract for its second and final two-year renewal option establishes the continuation of a contract to provide public relations/media representation for the ICVB. The current contract expires September 30, 2017.
8. Funding in the amount of \$200,000.00 for Fiscal Year 2016-17 is available in the ICVB budget within the ICVB General Fund due to the encumbrance, while funding in the amount of \$1,000,000.00 for Fiscal Years 2017-18 and 2018-19 is subject to budget appropriation.
9. Because this contract renewal runs from October 2017 through September 2019 it is possible that more than the estimated amounts given above may be spent in one operating year or the other, as long as there are budgeted funds available to accommodate that year’s additional purchases and the contract total amount is not exceeded.

Recommendation

The resolution be approved.

39 Resolution - Renewing the Annual Contract with DFW Printing Co., Inc., in the Total Estimated Amount of \$80,395.48 for Printing of Resident Newsletter

Administrative Comments

1. This item is recommended by the Communications Department.
2. **Impact:** Printing and distribution of the City Spectrum ensures that city information and events are communicated to residents in a timely manner.
3. This renewal establishes the continuation of an annual contract to provide for printing of the monthly resident newsletter. The current contract expires September 30, 2017. This is the second and final one-year renewal option.
4. Funding for Fiscal Year 2017-18 is subject to budget appropriation in the Communications Department budget within the General Fund.

Vendor	Contract Term	Total Est. Amount	Fiscal Year
DFW Printing Co., Inc.	10/1/17 – 9/30/18	\$80,395.48	2017-18

Recommendation

The resolution be approved.

40 Resolution - Renewing the Annual Contract with K & L Supply, Inc., in the Total Estimated Amount of \$178,942.85 for Sewer Chemicals

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Sewer chemicals are used in the wastewater collection system to help break up fats, oils, and grease, and to dissolve plant roots preventing backups and overflows.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**

4. This renewal establishes the continuation of an annual contract for providing sewer chemicals. The current contract expires September 30, 2017. This is the first of two one-year renewal options.
5. Funding is available in the Water Utilities Department budget within the Water and Sewer System Fund subject to budget appropriation for Fiscal Year 2017-18.

Vendor	Contract Term	Total Est. Amount	Fiscal Year
K & L Supply, Inc.	10/1/17 – 9/30/18	\$178,942.85	2017-18

Recommendation

The resolution be approved.

41 Resolution - Renewing the Annual Contract with Itron, Inc., in the Total Estimated Amount of \$830,370.00 for Itron Encoder Receiver Transmitters (ERTs)

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Itron ERTs are utilized in the city’s automated metering system, enabling meter readers to have meter readings transmitted to a handheld or mobile device. This award will allow staff to continue with the current meter reading system and provides needed equipment for the transition over to a fixed network system through the Advanced Metering Infrastructure (AMI) project.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. This renewal establishes the continuation of a contract to supply 12,500 Itron Encoder Receiver Transmitters annually. The current contract expires September 30, 2017. This is the first of two one-year renewal options.
5. Funding for Fiscal Year 2017-18 is subject to budget appropriation in the Water Utilities Department budget within the Water and Sewer System and Water and Sewer System Non-Bond CIP Funds.

Vendor	Contract Term	Total Est. Amount	Fiscal Year
Itron, Inc.	10/1/17 – 9/30/18	\$830,370.00	2017-18

Recommendation

The resolution be approved.

42 Resolution - Renewing the Annual Contract with HD Supply Waterworks, LTD., in the Total Estimated Amount of \$101,800.00 for Dechlorinating Tablets

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Dechlorinating tablets are used during the flushing of fire hydrants and water mains to ensure the chlorine is removed from the water as it is discharged from the system. De-chlorination is required by TCEQ to prevent any harm to fish and other aquatic life in the event this water reaches a nearby stream or pond.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. This renewal establishes the continuation of an annual contract to provide dechlorinating tablets. The current contract expires September 30, 2017. This is the first of two one-year renewal options.
5. Funding for Fiscal Year 2017-18 is subject to budget appropriation the Water and Sewer System Fund.

Vendor	Contract Term	Total Est. Amount	Fiscal Year
HD Supply Waterworks, LTD.	10/1/17 – 9/30/18	\$101,800.00	2017-18

Recommendation

The resolution be approved.

43 Resolution - Renewing the Annual Contract with TTI Labs in the Total Estimated Amount of \$62,450.00 for Laboratory Testing Services

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** This contract for performing laboratory analysis of the City’s industrial wastewater benefits City of Irving residents by verifying that it meets and exceeds state and federal requirements.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. The City is required by federal and state law to routinely sample and perform laboratory analysis of the wastewater generated within the city. TTI Labs has one of the few laboratories in our area certified by the state to perform all of the required

tests. The current contract expires September 30, 2017. This is the first of two one-year renewal options.

5. Funding for Fiscal Year 2017-18 is subject to budget appropriation in the Water and Sewer System Fund.

Vendor	Contract Term	Total Est. Amount	Fiscal Year
TTI Labs	10/1/17 – 9/30/18	\$62,450.00	2017-18

Recommendation

The resolution be approved.

End of Bids

44 Ordinance - Budget Adjustment #7 to the 2016-17 Fiscal Year Budget

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. Budget Adjustments are needed in the following funds: General Fund, Economic Development Fund, General Non-Bond CIP Fund, Library Grant Fund, Emergency Management Grant Fund, and Miscellaneous Donations Fund.

Recommendation

The ordinance be adopted.

45 Ordinance - Approving a Purchase and Sale Agreement Between the City of Irving and Frye Road 9 Acres, LLC and Sammy Hamed Concerning 0.585 Acres of Land Located at 3408, 3412, 3416, 3420 and 3426 West Shady Grove Road in the Amount of \$41,000.00 and Authorizing the Mayor to Execute a Special Warranty Deed and Other Related Closing Documents to Effectuate the Sale

Administrative Comments

1. This item is recommended by the Economic Development Department
2. **Impact:** Sale of this narrow strip of property to the adjacent owners will improve access and allow for development of a larger adjacent tract of land and create new taxable value for the City of Irving.

3. **This item was discussed at the Irving City Council Planning and Development Council Subcommittee meeting on January 12 and June 8, 2017.**
4. In 1996, the City re-aligned Shady Grove Road at its intersection with Belt Line Road. This re-alignment required the acquisition of several residential properties along the south side of the roadway. The new roadway did not utilize the full depth of the properties purchased and resulted in a narrow, undevelopable strip of land as a remainder. These remainder tracts have been surveyed as a 0.585 acre parcel along the south side of the improved roadway. All building structures were removed as a part of the roadway construction project and the land is currently vacant.
5. On February 2, 2017, City Council approved RES-2017-59 which designated the property as surplus and authorized negotiations for the sale of the property at the appraised value. The property has been appraised at \$41,000.00
6. As the property cannot be developed independently, it is eligible to be sold through private negotiations with the adjacent landowner(s) in an equitable manner at the appraised value. The property will be conveyed by a Special Warranty Deed, subject to any easements, reservations, conditions, covenants and restrictive covenants affecting the property.
7. As a condition to the closing of the sale, the adjacent owners/prospective purchasers are required to convey an access easement to the City for access to an existing City-owned sanitary sewer easement located on the property. Additionally, the City will retain an easement for its existing storm drain pipe that is located traversing the property.
8. The City will retain subsurface mineral rights to the property.

Recommendation

The ordinance be adopted.

46 Ordinance - Authorizing the Partial Abandonment of a Sanitary Sewer Easement and a Public Utility Easement at 1901 West Park Drive Located at the Southwest Corner of State Highway 183 and West Park Drive

Administrative Comments

1. This item has been recommended by the Economic Development Department.
2. **Impact:** This abandonment request facilitates new development that is an expansion of Baylor Hospital.
3. The property is being developed as a new medical office building.

4. The property owner, Irving Hospital Authority, has requested the partial abandonment of a sanitary sewer easement and a public utility easement that is confirmed not to be in use or necessary by the City of Irving nor local franchise companies.
5. The City relocated the sanitary sewer line as part of the Embassy Channel and Middle Delaware Creek Improvements Project.
6. Staff has completed the necessary investigation and research into the appropriateness and necessity of the abandonment requested and finds it in the best interest of the city to abandon these easements.
7. In conformance with Section 2-13, Irving City Code related to the requirement of the City Manager to provide a recommendation regarding the abandonment of easements and similar actions, the City Manager is recommending approval.

Recommendation

The ordinance be adopted.

INDIVIDUAL CONSIDERATION

47 Ordinance - First Reading - Amending Chapter 33 Entitled "Refuse, Garbage and Weeds" of the Code of Civil and Criminal Ordinances of the City of Irving, Texas Providing for New Solid Waste Service Rates and Fees

Administrative Comments

1. This item is recommended by Solid Waste Services.
2. **Impact:** An increase to the solid waste rates including, sanitation, roll-off, and landfill tipping fees will help provide for the operational needs of the Solid Waste Enterprise Fund.
3. This is the first of two readings.
4. This item was presented to the City Council at the Budget and Strategic planning meeting on May 24, 2017 and at the Budget Retreat on August 23, 2017
5. The need for the proposed rate increase is primarily driven by labor cost and equipment replacement needs.
6. The proposed schedule of solid waste fees include an increase in the residential fee of 5% per month, increase to the roll-off fees 35%, and the addition of landfill tipping fees.
7. The discount for residential customers who are age sixty-five (65) or older or who are receiving social security disability income remains at twenty (20) percent.

Recommendation

The ordinance be adopted.

48 Ordinance - First Reading - Amending Chapter 52 Entitled "Water and Sewer Rates" of the Code of Civil and Criminal Ordinances of the City of Irving, Texas, Providing for New Monthly Water and Sewer Rates

Administrative Comments

1. This item has been recommended by the Water Utilities Department.
2. **Impact:** A 6.0% increase to both water and sewer rates will help provide funding to cover increases to pass-through costs for wastewater treatment and water supply while also providing additional revenues to fund capital projects with cash to reduce the bond sale and future debt.
3. **This item will be presented to the Transportation and Natural Resources Committee on September 6, 2017.**
4. The proposed 6% increase is consistent with the five-year rate plan approved by the City Council on September 3, 2015. A multi-year rate plan was required to build the debt coverage ratio up to the level expected by bond rating agencies for a "AA" rating.
5. The need for the proposed rate increase is primarily driven by increasing pass-through cost for contracted services. Irving contracts with the Trinity River Authority (TRA) for sewage treatment and this pass-through cost is expected to increase \$1.05 million in FY 2017-18. Pass-through costs from the City of Dallas for water supply also increased.
6. The rate adjustment is projected to increase revenues to approximately \$103.8 million. The proposed budget is also \$103.8 million and it includes a Capital Improvement Program (CIP) of \$30,952,272.00. The CIP is projected to be funded with \$14,642,272.00 in cash and \$16,310,000.00 in bonds.
7. The monthly bill for a residential customer with 5,000 gallons of water usage and 4,000 gallons of wastewater would increase \$1.96 under the proposed rates.

Recommendation

The ordinance be adopted.

ZONING CASES AND COMPANION ITEMS

- 49 **Ordinance - Zoning Case #ZC17-0023 - Granting S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption) Uses - Approximately 0.09 Acres Located at 8170 Walton Boulevard - BSIZZ Hospitality Concepts LLC, Applicant - BRE DDR MacArthur Market Place LLC, Owner.**

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Favorable 7-0 (Commissioners Niemeier and Taylor, absent).
2. The 2017 Comprehensive Plan recommends *Business District* uses for this property. The *Business District* land use category is described as a “Flexible use district for retail, office and commercial uses. Predominantly mid-rise with a mix of surface and structured parking.” This use is in accordance with the Comprehensive Plan.
3. The applicant is requesting a zoning change to allow the existing *Bombay Sizzler* restaurant the accessory use of the sale of alcoholic beverages for on-premises consumption.
4. The subject property is a lease space in a multi-tenant retail building. The restaurant is 3,870 square feet in area and will have a total of 138 seats. A minimum of 55 parking spaces are required at a ratio of 1 space per 2 ½ seats. The required parking is available within the shopping center parking lot.
5. The proposed request meets all of the requirements of the R-AB district requirements.
6. A total of six (6) public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
7. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

50 Ordinance - Zoning Case #ZC17-0035 - Granting R-6 (Single Family) District Uses - Approximately 0.93 Acres Located 718 Hilltop Road - Resolve House Buyers, LLC, Applicant/Owner (Postponed from the August 10, 2017 City Council Meeting).

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 7, 2017 – Postpone to August 21, 2017, 7-0 (Commissioners Niemeier and French, absent). August 21, 2017 – Favorable 7-0 (Commissioners Niemeier and Taylor, absent).
2. The 2017 Comprehensive Plan Future Land Use Map recommends *Compact Neighborhood* uses for this property. The *Compact Neighborhood* land use category is described as “Predominantly single-family detached homes with a diverse mix of building types, including small lot cottage homes, clustered courtyard homes, townhomes, row houses, and small-scale apartment buildings. Some mix of non-residential uses is permitted, especially at intersections and commercial corners.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The applicant is requesting to rezone the property to R-6 (Single Family) for a single family development.
4. The property owner requested permits to perform minor repairs to the home. On August 4, 2016 code enforcement noted that the property owner removed all walls except the front façade of the home. A stop work order was issued at this time and a notice of violation was issued.
5. On June 27, 2017 a permit was requested for new single family construction. The Building Inspections Department advised that, in order to receive the permit to construct a new residential home, the property needed to be rezoned and platted.
6. The lot to the north of the subject property is zoned R-6. The surrounding properties are single family homes, and the new residential home will be in character with the surrounding neighborhood.
7. A total of 28 public notices have been mailed. Staff has not received any responses in support or in opposition to this request.
8. On August 31, 2017, staff received a written request from the applicant to postpone this case to the September 21, 2017 City Council meeting.
9. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

Postpone to September 21, 2017.

51 Ordinance - Zoning Case #ZC17-0037 - Granting TOD (Transit Oriented Development) Detailed Plan - Approximately 3.4 Acres Located on the West Side of Lake Carolyn Parkway, Approximately 1,100 Feet South of North O'Connor Boulevard - CSE, Applicant - Levine LC Land Venture LP, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Approval 7-0 (Commissioners Taylor and Neimier, absent).
2. The 2017 Comprehensive Plan Future Land Use Map recommends *Urban District* uses for this property. The *Urban District* is a mixed-use land use category, defined as “Highest intensity areas of Irving containing a variety of uses in multi-story buildings. It includes pedestrian-design streets and buildings, high quality design and materials, and reduced parking requirements.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The purposes of the TOD district as described in the zoning ordinance are as follows:
 - a. Provide guidelines for the development of property near rail transit stations to maximize the transit opportunities and use of those facilities; and
 - b. Provide an expedited approval process for developments that comply with these guidelines.
4. The property was originally zoned TOD Detailed Plan for a 240-unit, five-story structure with 61,184 square feet of open space. The average size of the units on the original plan was approximately 1,200 square feet. The plan underwent an administrative amendment in 2015 that increased the height to six stories.
5. The current applicant is proposing a 293-unit, 5-story structure with an average unit size of 947 square feet. The density of the site is approximately 86 units per acre. The TOD district requires a minimum of 60 units per acre on property nearest to a transit station, such as this lot. The subject property is adjacent to a crosswalk that leads to the DART Orange Line station and the APT station connection.
6. The subject property is also adjacent to a public entrance to the Lake Carolyn Promenade, which runs along the north and west side of the property, adjacent to the lake. Furthermore, the property is adjacent to a dock that is owned and managed by DCURD. Total usable open space is approximately 58,261 square feet. This figure includes a private courtyard and a private future amenity space, as well as the public boardwalk, plaza, dock and green space.
7. The building utilizes a combination of porcelain tile, brick tile, and stucco. The building has a modern look, and does meet the building design standards.
8. A total of 484 parking spaces are required. The applicant is providing 531 garage parking spaces; additionally, eight (8) on-street spaces will also be available. A minimum of three electric vehicle (EV) charging stations will also be available in the

garage.

9. Since the development meets all the requirements for the TOD district, staff can support this request.
10. A total of eleven (11) public notices were mailed. Staff has not received any responses in support or opposition.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

52 Ordinance - Zoning Case #ZC17-0038 - Granting S-P-2 (Generalized Site Plan) District Use for R-7.5 (Single Family) Uses - Approximately 0.329 Acres Located at 1502 W. Fourth Street - Jorge Rodriguez, Applicant/Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Denial, 6-1 (Commissioner Hoedebeck, nay; Commissioners Taylor and Niemier, absent).
2. The applicant is requesting a zoning change in order to subdivide the property into two lots to allow an additional new home to be constructed.
3. The Comprehensive Plan recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as being “Predominantly single family detached homes or duplexes with some mix of non-residential uses, particularly in-home businesses.” The net density is recommended to be between five (5) and twenty (20) units per acre. This request is in conformance with the Comprehensive Plan.
4. The applicant submitted a plat application and was informed by staff that the proposed plat would create lots which do not meet the R-7.5 zoning district regulations. Additionally, the applicant was informed that the proposed lots would also not meet Section 35-16 of the City of Irving Land Development Code, Part IV (Subdivisions) for the creation of a transitional lot. Both of these exceptions require that the property be rezoned.
5. The applicant is proposing the following modifications to the R-7.5 (Single Family) district in order to split the existing 104.18-foot wide lot into two lots:

	Required	Provided
Minimum Lot Width	60 ft.	46.32 ft.
Minimum Lot Depth	100 ft.	96.67 ft.
Minimum Lot Area	7,500 Sq. Ft.	4,484 Sq. Ft.

6. In 2000, property located at the southwest corner of Rogers Road and W. Third Street was subdivided into two lots. These lots were subdivided prior to the enactment of Section 35-16 of the City of Irving Land Development Code, Part IV (Subdivisions); however, both lots meet all of the R-7.5 requirements and are over 8,000 square feet in size.
7. The applicant has provided a letter stating the following as justification for the change: "Subdivision of the property into two lots will provide congruity with other lot configurations in the neighborhood, and will likewise provide an added urban density to the area, in conformance with the city's desire to have vibrant, walkable neighborhoods".
8. Plat approval is required prior to development.
9. While the proposed development is in conformance with the Comprehensive Plan, it is not in keeping with the established lot configurations in the neighborhood; therefore, staff cannot support this request.
10. A total of thirty-five (35) public notices were mailed. Staff has received no responses support and four (4) responses in opposition to this request. The opposition represents 7.59% of the land area within 200 feet of the subject property. Since this is less than 20%, a ¾-vote is not required for approval.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be denied per the recommendation of the Planning and Zoning Commission.

53 Ordinance - Zoning Case #ZC17-0041 - Comprehensive Plan Amendment to Change the Recommended Land Use from "Residential Neighborhood" to "Commercial Corridor", and Granting S-P-2 (Generalized Site Plan) District Uses for C-OU-2 (Commercial Outdoor) Uses - Approximately 3.16 Acres Located at 1704 North Airport Freeway - Ezzell and Associates, Applicant - Toyota of Irving, LTD, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 7, 2017 – Postponed to August 21, 2017. August 21, 2017 – Postponed to September 5, 2017. September 5, 2017 – Pending. The Planning and Zoning Commission’s recommendation will be provided to the City Council at the work session.
2. The 2017 Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. The applicant is requesting a Comprehensive Plan Amendment to *Commercial Corridor* uses. The *Commercial Corridor* land use is described as focusing on redevelopment and reinvestment, with improvements to encourage mixed-use and connectivity.
3. This case was originally submitted on June 14, 2017, and was in compliance with the 2008 Comprehensive Plan Future Land Use Map, which recommended *State Highway 183 Redevelopment Corridor* uses for this property. When the 2017 Imagine Irving Comprehensive Plan was approved, it mistakenly showed these properties under the *Residential Neighborhood* land use classification. These tracts have always been used for commercial purposes, and are solely accessed from the service road with no connections to the residential neighborhood. Accordingly, staff can support amending the 2017 Comprehensive Plan Future Land Use Map.
4. Toyota of Irving is requesting rezoning to expand its existing used car sales and display onto the adjacent lot. Toyota of Irving currently operates a used car sales facility at the existing lot at 1700 W. Airport Freeway. Approximately 0.66 acres of property, including a sales building, was acquired and closed for the widening of State Highway 183. The adjacent lot to the east is zoned S-P-2 (Generalized Site Plan) for C-W (Commercial Warehouse) uses and was used for a mini-warehouse development; however, the improvements were cleared as part of the highway widening project.
5. This expansion will create a dealership that exceeds the required 5 acres in size and minimum of 100 display spaces as required by the State Highway 183 Overlay District. This site is physically separate from the Toyota of Irving new car dealership on the north side of State Highway 183, but will use the facilities on that site for the servicing of vehicles. Since those services are provided at the main dealership, the applicant has agreed to having no auto repair on this site, and to having only “make ready” services that are conducted within a building. Additionally, the property must remain tied to the established new car sales facility as required by the State Highway 183 Overlay District.

6. The subject property will have a minimum landscape buffer of 15 feet from the adjacent single family homes along the rear of the property, and a minimum 23-ft. wide landscape buffer along the east property line. All other requirements of the State Highway 183 Overlay District will be met.
7. The site plan stipulates that all existing and proposed lighting shall be shielded from adjacent property in accordance with the State Highway 183 Overlay District.
8. The site plan stipulates that no outdoor speakers are permitted. Additionally, auto display must be on the ground and within striped spaces.
9. All properties fronting on State Highway 183 must install required landscaping within three years of the service road being completed. The applicant will provide the landscaping required on State Highway 183 with the development of this property.
10. A total of 26 public notices were mailed. Staff has not received any responses in support and has received 10 public notice forms and one email in opposition. The opposition represents 10.3% of the property within 200 feet of the subject property. Since this is less than 20%, a ¾-vote of the City Council is not required for approval.
11. The applicant has agreed to stipulations on the site plan requiring a 10-ft tall masonry screening wall, updated lighting on the entire site, parking/vehicle storage on the ground and only in striped spaces, no auto repair, and no outdoor speakers. Therefore, staff can support this request.
12. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted.

54 Ordinance - Zoning Case #ZC17-0049 - Granting S-P-2 (Generalized Site Plan) District Use for R-6 (Single Family) Uses - Approximately 0.306 Acres Located at 1208 Lakeshore Drive - Jose Garcia, Applicant/Owner

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Postponed to September 5, 2017, 7-0 (Commissioners Niemeier and Taylor, absent). September 5, 2017 – Pending. Staff will provide the Planning and Zoning Commission recommendation at the City Council work session.
2. The 2017 Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as “Predominantly single-family detached homes or duplexes

with some mix of non-residential uses, particularly in-home businesses.” The proposed zoning change is in conformance with the Comprehensive Plan.

3. The applicant is requesting a variance to allow a partially-constructed oversized accessory structure that is ten (10) feet from the rear property line and less than ten (10) feet from the house.
4. The accessory structure is 22’ by 22’, a total of 484 square feet and 16 feet in height. The structure is consistent with the design of the existing dwelling, including the use of matching trim, and roof materials, and will be painted to match the home.
5. Accessory buildings are required to be at least ten (10) feet from any other structure, such as a house. The accessory structure is five (5) feet from the home. The structure was built prior to receiving a permit and is not fully complete.
6. The accessory structure at the shortest distance is ten (10) feet from the rear property line. At a height of 16 feet, the accessory structure is required to be 11 feet from the rear property line.
7. Staff recommended that this case be postponed to September 5, 2017 in order to give the applicant the opportunity to provide more complete and accurate information. The applicant concurred with this recommendation and agreed to the postponement.
8. A site visit was conducted on August 25, 2017 with an Inspections Manager. The inspector informed staff that the structure would pass inspection, subject to addressing some minor issues.
9. Since the building is not an accessory dwelling unit, can pass building inspections, and is the required distance from other residential properties, staff can support this request.
10. A total of 20 public notices were mailed. Staff received one (1) in support and none in opposition.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

Approval, subject to adding a note stating the building cannot be used as an accessory dwelling unit.

55 Ordinance - ZC17-0050 - Granting S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption), Hotel and Related Uses - Approximately 4.36 Acres Located at the Northeast Corner of West Las Colinas Boulevard and Promenade Parkway- Southern Star Las Colinas LP, Applicant - City of Irving, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: September 5, 2017 – Pending. The Planning and Zoning Commission recommendation will be provided to the City Council at the work session.
2. The 2017 Comprehensive Plan recommends *Urban District* uses for the subject property. The proposed use is in conformance with the Plan.
3. The applicant originally received approval for the 134 room “Texican” hotel in 2014, per zoning case ZC13-0045. The applicant revised the site plan in 2016 with the following differences:
 - a. Increased the room count from 134 to 148.
 - b. Added an interior room corridor for 25 rooms.
 - c. Increased restaurant seating from 55 seats to 83 seats, including a patio
 - d. Increased the total meeting space from 2,000 square feet to 3,570 square feet.
 - e. Modifies the internal traffic circulation plan on the north side of the building.
 - f. Required parking increased from 161 spaces to 194 spaces. Total parking provided is reduced from 161 parking spaces to 157 spaces. Per the TOD ordinance, the hotel can receive up to a 10% reduction in the required parking due to the proximity of the DART station. The City has routinely approved an additional 10% reduction with the provision of airport shuttles. The applicant is providing airport shuttles and the availability of valet parking at peak times.
 - g. Changes to the some of the exterior building elevations, primarily to accommodate the changes to the enlarged building footprint.
 - h. Includes a unit for a full-time resident manager.
4. The applicant is now requesting the following revisions:
 - a. Increases the room count from 148 to 152.
 - b. Decreases the total meeting space from 3,570 square feet to 3,070 square feet.
5. The applicant is proposing minor changes to the elevations of the building while retaining the Spanish-style architecture, with extensive use of white stucco, along with brick and stone and a tile roof. Secondary masonry materials were eliminated at the base of the building where the base is hidden by extensive landscaping. Other minor changes to the building footprint were made to accommodate floor plan

changes. The applicant has removed the entryway arch.

6. A total of five (5) public notices were mailed. Staff has not received any responses in support or in opposition to this request.
7. Staff can support the changes since they represent a minimal visual change to the building.
8. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

Approval.

56 Ordinance - Zoning Case #ZC17-0051 - Granting PUD (Planned Unit Development) for S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption), Hotel and Related Uses - Approximately 2.47 Acres Located at 525 Meadow Creek Drive - Calla Hospitality, Applicant/Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Favorable 7-0 (Commissioners Niemeier and Taylor, absent).
2. The 2017 Comprehensive Plan Future Land Use Map recommends *Business District* uses for this property. The *Business District* land use category is a flexible use district for retail, office and commercial uses with predominantly mid-rise structures with a mix of surface and structured parking. The proposed zoning change is in conformance with the Comprehensive Plan.
3. On April 20, 2017 the City Council approved Ordinance No.2017-9937 to allow PUD (Planned Unit Development) for S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory use of the Sale of Alcoholic Beverages for On-Premises Consumption) and Hotel uses to develop a 159 room, six-story hotel.
4. The applicant is requesting to rezone the property to develop the property with a 12-story, 157 room hotel with the accessory use of the sale of alcoholic beverages for on-premises consumption.
5. The proposed hotel provides a total of 157 rooms, including 123 rooms with kitchenettes and 28 rooms with full kitchens. The hotel will have 2,500 square feet of meeting space, a 1,200 square foot lounge/waiting area, an 800 square foot

fitness center, a 1,000 square foot full service restaurant open to the public, a 450 square foot bar, 960 square feet of outdoor patio area and 2,400 square feet for an outdoor pool.

6. Six (6) of the rooms will only be 277 square feet, but can be included as part of the “Presidential Suites” or as separate individual rooms, which is a variance from the standard 300 square feet.
7. The applicant is providing 180 parking spaces; 222 parking spaces are required. The applicant is requesting the 19% reduction due to providing an airport shuttle. The hotel is providing a shuttle bus service that will pick-up and drop-off guests at D/FW Airport and Love Field Airport. The approved zoning case included a similar variance with the airport shuttle service.
8. The landscaping shall be provided as shown on the attached landscape plan.
9. The building elevations show stucco, porcelain tile, and insulated glass glazing materials with metal fascia as architectural accent materials.
10. The sale of alcoholic beverages is subject to all requirements of Section 52-49 of the zoning ordinance including the ratio of food sales to alcoholic beverage sales. The applicant is providing a restaurant that will be open to the general public.
11. The design of the access point on State Highway 114 is subject to TxDOT (Texas Department of Transportation) approval.
12. Since the proposed plan increases the height of the hotel with only a reduction of two rooms, staff can support this request.
13. A total of six (6) public notices were mailed. Staff received one (1) response in support and none in opposition to this request.
14. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

57 Ordinance - Zoning Case #ZC17-0057 - Granting S-P-2 (Generalized Site Plan) District Use for R-TH (Townhouse) Uses - Approximately 0.206 Acres Located at 1427 Pearson Street - Civil Urban Associates, Inc., Applicant - Mohammed M. Kamal, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Favorable 7-0 (Commissioners Niemeier and Taylor, absent).
2. The 2017 Comprehensive Plan Future Land recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as “Predominantly single-family detached homes or duplexes with some mix of non-residential uses, particularly in-home businesses.”
3. The applicant previously submitted a zoning change request to allow a corner lot to be less than 75 feet wide for a townhouse development (Zoning Case ZC17-0040). This case was approved by Irving City Council on July 20, 2017.
4. After approval, the applicant realized that in order to have more maneuvering room for the proposed rear entry garages, it would be beneficial to have a front building setback of 20 feet. Shifting the building five (5) feet forward will allow for a 7.5 foot setback from the edge of driveway to the garage door.
5. Staff can support the case and believes the revised front setback will allow for proper maneuvering at the rear of the property.
6. A total of 18 public notices were mailed. Staff has not received any responses in support or in opposition to this request.
7. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

58 Ordinance - Zoning Case #ZC17-0060 - Granting S-P-2 (Generalized Site Plan) District Use for R-6 (Single Family) Uses - Area 0.19 Acres Located at 3701 Bryn Mawr Drive - Phil Durham, Applicant/Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: August 21, 2017 – Favorable 7-0 (Commissioners Niemeier and Taylor, absent).
2. The 2017 Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as “Predominantly single-family detached homes or duplexes with some mix of non-residential uses, particularly in-home businesses.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The applicant is requesting a zoning change to allow a carport to encroach into the front yard setback.
4. The R-6 zoning district typically requires a front yard setback of 25 feet. However, the existing homes on Bryn Mawr have an average build line of 30 feet. Per Section 52-43 of the Zoning Ordinance, since the average setback line is 30 feet, the front building setback is therefore established at 30 feet.
5. The carport was designed to meet all the ordinance requirements for a front building setback of 25 feet. Once it was determined that the front setback along Bryn Mawr was established at 30 feet, the carport design was no longer in conformance with all the requirements, and encroached into the front yard setback by five (5) feet.
6. The carport will be consistent with the design of the existing dwelling, including the use of matching trim, roof materials and color. The carport does use wooden posts; however, staff can support this small variance to the design requirements.
7. Since the proposed carport meets the design requirements, with the exception of using wood posts, staff can support this request.
8. A total of 32 public notices were mailed. Staff received two (2) in support and one (1) in opposition to this request. The opposition represents 7.87% of the land within 200 feet of the subject property. Since this is less than 20%, a $\frac{3}{4}$ vote is not required for approval.
9. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

59 Ordinance - Public Hearing and Adopting an Ordinance Amending Section 52-35A. Landscaping and Tree Preservation of Comprehensive Zoning Ordinance No. 1144 Regarding Minimum Landscaping and Tree Preservation Requirements (Postponed from the July 20, 2017 and August 10, 2017 City Council Meeting).

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: July 17, 2017 – Postpone to August 7, 2017. August 7, 2017 – Postpone to August 21, 2017. August 21, 2017 – Postpone to September 5, 2017.
2. **This item was discussed at the July 6, 2017 Planning and Development Committee meeting.**
3. Staff initially advertised this amendment for a July 20, 2017 City Council date. However, staff postponed work on the ordinance until after the State Legislature completed its work in the special legislative session.
4. During the special legislative session, a bill was passed by the House and Senate that added some additional criteria and requirements for tree preservation ordinances, but was substantively similar to the compromise bill that was approved by the House and Senate during the regular legislative session but vetoed by the Governor. The Governor signed the bill that passed during the special legislative session into law.
5. Since the parameters established by the State are now known, staff can continue review of the draft ordinance for compliance with the changes in State law.
6. Staff anticipates bringing the draft ordinance to the Planning and Zoning Commission in September for their consideration and a vote. Accordingly, staff recommends postponing this item until the first meeting in October.
7. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be postponed to October 12, 2017.

APPOINTMENTS AND REPORTS

60 Mayor's Report

Adjournment